

The Business 2.0

Job interviews – Video Worksheet

Pre-viewing

Have you ever been for an interview? What was your experience like? Were you successful or unsuccessful?

Discuss your experience with a partner.

While viewing

Watch the video and take notes.

1. What does the speaker suggest are good things to do to **prepare** for an interview?

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2. What are the speakers' three golden rules?

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3. The speaker suggests that you seem more confident than you are. Complete the missing words

use a, clear

make

have an open

leave with a

Make sure you understand the phrases above – refer to the glossary to help you if you need.

Post viewing

1 Visit the job ads in a local paper, an on-line recruitment website or the website of a company you wish to work for. Select a job you wish to apply for. Make notes in preparation for going for an interview. Use the template to help you.

Notes on the company (services / competitors etc)	
What does the job involve?	
What key message(s) do I want to give?	
What skills can I offer?	
My question(s)	

2. Role-play the job-interview with a partner.

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