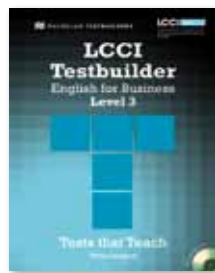
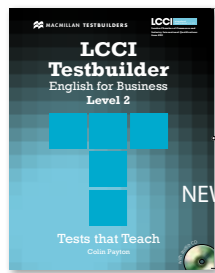
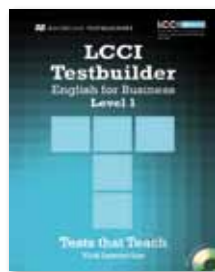
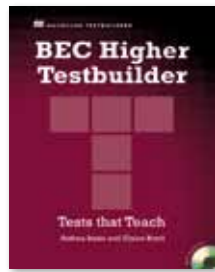
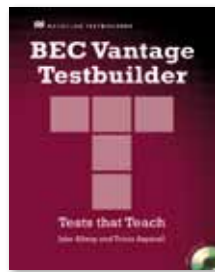
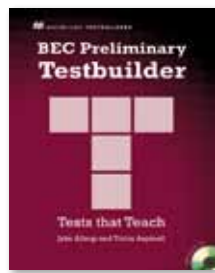


Business Exams



TESTBUILDER SERIES

Part of our popular Testbuilder series, these books provide exam-based exercises to familiarise any students with the BEC and LCCI English for Business tests.

Each Testbuilder contains four complete reading and writing tests and material for two listening tests and speaking tests.

BEC Testbuilders

Jake Allsop, Tricia Aspinall, Anthea Bazin, Elaine Boyd

INFORMATION ABOUT THE EXAM

The BEC exam has three examination levels and is one of the most common English language exams that focuses on the area of business. It is recognised by employers and institutions across the globe.

LCCI Testbuilders

Peter Leggot, Victoria Lywood Last, Colin Payton

INFORMATION ABOUT THE EXAM

Available at five levels (Preliminary and Levels 1-4) this reading and writing-based test examines English in a practical and business-related context for those who need English for their professional lives. There are also optional speaking and listening tests available.

For more information on all of these products and how to order, visit www.macmillanenglish.com/exams

Low level business English Courses



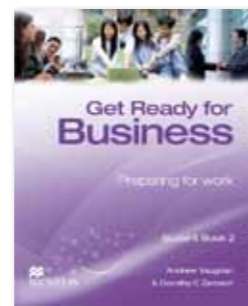
Get Ready for Business

Andrew Vaughan and Dorothy E. Zemach

High Beginner to Intermediate (A1-B1)

American English

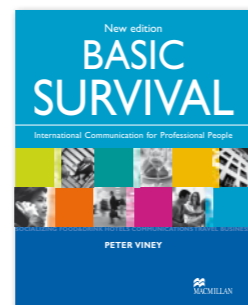
Helping students prepare for the world of work, this two-level series focuses on systematically developing their communicative abilities so they increase their employment opportunities and have the confidence to use English in the workplace.



www.macmillanenglish.com/getreadyforbusiness

Best suits: Students of business who need fundamental communication skills to enter the workplace.

Clear, communicative and critical language for up-and-coming business men and women

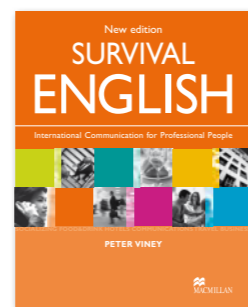


Basic Survival and Survival English International Communication for Professionals

Peter Viney

High Beginner to Pre-intermediate (A1, A2)

Pick-up-and-use skills for the international business traveller.



Best suits: Students looking for basic communication skills for the international world of work.

Ideal for those people who need basic and survival English for work and travel, it incorporates differences between American and British English and builds language practice in situations that learners might encounter in real life: airports, hotels, restaurants, introducing people at work etc.

www.macmillanenglish.com/business

English for Specific Purposes

English for Law Enforcement

Charles Boyle and Ileana Chersan

Pre-intermediate to Intermediate (A2-B1)

The latest addition to the *Campaign* suite of titles, *EFLE* is designed to meet the English language needs of law enforcement personnel, from customs officers to gendarmes and police. It covers the full range of essential law enforcement situations including vehicle identification, stop and search, crowd control.

www.macmillanenglish.com/englishforlawenforcement



Campaign: English for the Military

Simon Mellor-Clark, Yvonne Baker de Altamirano, Randy Walden, Nicola King, Charles Boyle

Elementary to Upper Intermediate (A1-C1)

Campaign is an award-winning course that meets the English language needs of military personnel on international operations, such as peacekeeping, humanitarian assistance, and training exercises. The three levels work to NATO's STANAG 6001 system of levels and each includes a Student's Book, Workbook, Teacher's Book and Audio CDs.



The course is supplemented by:

Campaign Grammar Practice Louis Harrison (Elementary A1-B2)

Campaign Check your Vocabulary for Military English Richard Bowyer

Campaign Dictionary of Military Terms Richard Bowyer



www.campaignmilitaryenglish.com



Aviation English

Henry Emery and Andy Roberts

ICAO 3-4 (A2-B1)

Aviation English has been specifically designed to teach English language communication skills to pilots and air traffic controllers, and to help them achieve and maintain Operational level 4 (now an international requirement enforced by the International Civil Aviation Organization). Each of the units covers the language needed to deal with non-routine scenarios. The Student's Book and CD-ROM pack provides approximately 130 hours of content.



Check Your Aviation English

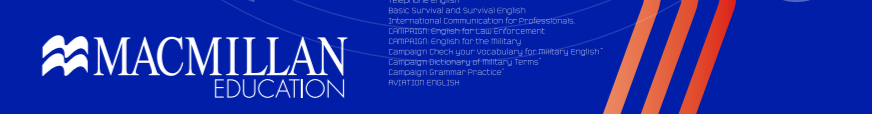
Henry Emery and Andy Roberts

ICAO 3-4 (A2-B1)

Check Your Aviation English is the perfect supplement to any aviation English course. It contains 30 units to help you practise and prepare your listening and speaking skills for ICAO compliance as well as progress and review tests. All of the audio material is included on the accompanying CDs.

For more information on this product and how to order, visit www.macmillanenglish.com/aviationenglish

Macmillan Business and Professional Titles Explained



in company

Mark Powell and Simon Clarke

Elementary to Upper Intermediate (A1–C1)

Best suits: Professionals who need to communicate in everyday business situations.



Challenging, relevant and appropriate English learning contexts for business professionals

Key benefits:

- This four-level skills-based course caters for all professionals who have to conduct business in English.
- As *In Company* assumes business knowledge, it provides challenging, relevant and appropriate English learning contexts that are easily transferable to the workplace.
- The CD-ROM (included with the Student's Book) provides vital extra learning resources for the busy professional so they can study anywhere.
- Real-world tasks and case studies encourage learners to sharpen their communication skills and draw on their own experiences at work.
- The Teacher's Book addresses how to deal with 1:1 classes, allowing for those students who cannot attend regular classes because of their workload.
- A variety of accents in the listening exercises reflects the global nature of 21st century business life.



Extra resources >

- *In Company* Case Studies – 28 realistic business English case studies (fully photocopiable and with accompanying audio CDs) similar to those the students may have to deal with in their professional lives.
- Online resources including tests and e-lessons support the course at www.macmillanenglish.com/business
- Macmillan Practice Online *In Company* edition – web-based exercises for additional practice: www.macmillanpracticeonline.com



www.macmillanenglish.com/business

The Business

John Allison, Rachel Appleby, Edward de Chazal, Paul Emmerson, Marie Kavanagh, Karen Richardson, John Sydes, Jeremy Townend

Pre-intermediate to Advanced (A2–C2)

Best suits: College and university students preparing for a career in international business.

A solid foundation in business skills for the next generation of business professionals

Key benefits:

- The four levels not only provide English language support, but underpin key business skills needed by business men and women of the future.
- The interactive modular approach engages students and allows the course to be adapted to fit a class's needs.
- Students can work independently on the DVD-ROM (included with the Student's Book) and face business dilemmas, watch videos related to the unit, view model business documents and 'get promoted' as they progress.
- Class audio recordings on the DVD-ROM support the Student's Book with rolling scripts so students can do further practice independently.
- The Teacher's Book really provides two books in one: teacher's notes and photocopiable activities/resources. It gives suggestions for lead-in and extension activities to suit lower or higher level classes.



The Business Video and Resource DVD
A practical and convenient extra for teachers of all levels of *The Business*. This works straight from a DVD player to instantly show Student's Book video material or as a resource bank when used in a computer. As well as the video, the DVD includes progress tests, podcasts, powerpoints, NEW video worksheets and much more.

Extra resources >

- Supporting website – including progress tests based on BEC-style questions and podcasts: www.businessenglishonline.net
- Free, resources supplement the course with authentic listening extracts, PowerPoint™ presentation, based on the Student's Book topics and Progress tests

For more information on all of these products and how to order, visit www.macmillanenglish.com/business



Business Grammar and Vocabulary Series

Paul Emmerson

Best suits: Students of business English who need a self-study resource or supplementary material in their class.

Fundamental grammar and vocabulary requirements for students studying business English



Business English Handbook

The whole of business in one book!

Upper Intermediate to Advanced (B2/C1)

Perfect for self-study, and therefore ideal for business English students who lead busy lives, *Business English Handbook* provides just the right level of challenge for high-level, ambitious learners. The accompanying Audio CD allows for listening on the go!



Business Vocabulary Builder

Intermediate/Upper Intermediate (B1/B2)

Essential Business Vocabulary Builder

Intermediate/Upper Intermediate (B1/B2)

These two levels of vocabulary builders help business English students, at both a pre-intermediate and intermediate level, enrich and expand their vocabulary within a business context. The first half is devoted to business vocabulary and practice, and the second half to skills work. Visuals, especially organigrams, structure the material and make it instantly accessible.



Business Grammar Builder

Intermediate/Upper Intermediate (B1/B2)

Essential Business Grammar Builder

Pre-intermediate/Intermediate (A2/B1)

This two-level series of grammar reference books is aimed at professional adults who need to maintain and practise their English in a business context. They present and practise the fundamental grammar requirements for students studying business English at either elementary or intermediate to upper intermediate level.

Extra resources >

- Business Builders – Teacher's Resource Series – photocopiable resource packs for every business English teacher

www.macmillanenglish.com/business

Business Skills

Best suits: Any business English classroom or students of business English who need to develop a particular skill.

In-depth and dedicated study for particular business English skills

Meetings in English

Bryan Stephens

Pre-Intermediate to Upper Intermediate (A2–B2)

Meetings in English is for anyone who needs to use English to participate in meetings - from planning an agenda to video-conferencing. The course deals not only with the communication skills necessary for a wide range of meeting contexts but also with the networking skills required to build effective relationships.

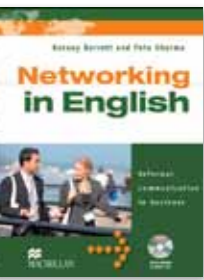


Networking in English

Barney Barrett and Pete Sharma

Pre-Intermediate to Upper Intermediate (A2–B2)

Networking in English is for anyone who finds it hard to find the right words when communicating informally in the workplace. It is a practical, engaging and easy-to-use book that will build confidence in a difficult area.



Presentations in English

Erica Williams

Intermediate to Advanced (B2–C1)

Find your voice as a presenter! Perfect for either working through as a course or dipping into to brush up on specific techniques, *Presentations in English* is a great guide to finding your own path to successful presenting. The DVD follows the progress of four students and provides model 'how to' and 'how not to' examples.



Email English

Paul Emmerson

Pre-intermediate to Intermediate (A2–B1+)

No business English student can do without emails, and *Email English* helps them to develop the language skills and confidence to write effective and convincing emails in their daily work life.



Telephone English

John Hughes

Intermediate to Upper Intermediate (B1–B2)

Speaking naturally and with confidence on the telephone is one of the hardest hurdles to overcome when learning a foreign language. *Telephone English* gives invaluable input and advice on training students to use the telephone confidently and effectively in the course of their work.



For more information on all of these products and how to order, visit www.macmillanenglish.com/business