


# Macmillan Education Business Titles

Find the business course or title that's right for you in this handy course comparison chart.



COURSES	LEVELS AND MAPPING	IDEAL FOR	DIGITAL COMPONENTS	WEBSITE / ONLINE SUPPORT MATERIALS
<p><b>In Company 3.0</b></p>  <p>The previous edition of this popular business series, <i>In Company</i> second edition, is also still available.</p>	<p>Starter to Upper Intermediate</p> <p>CEFR: A1+ to B2</p> <p>BEC Preliminary to BEC Higher</p> <p>TOEIC® equivalent: 120-220 to 785-940</p>	<ul style="list-style-type: none"><li>• Established business professionals who need English for everyday business communication.</li><li>• Teachers of Business English teaching in-company classes.</li><li>• Universities with a practical, skills-based approach.</li><li>• Short or intensive business English courses.</li><li>• One-to-one teaching situations.</li></ul>	<p>Brand new digital components accompany this new edition via webcodes in the Student's or Teacher's Book Packs, and include:</p> <ul style="list-style-type: none"><li>• <b>Online Workbook</b> – great interactive practice with video and audio material as well as hundreds of practice exercises for language and skills. It is available anytime and anywhere there is an internet connection, and an automatic gradebook allows students and teachers to check progress.</li><li>• <b>Student's Resource Centre</b> – with material available online or accessible for download, including class audio, video, self-study worksheets, word lists and much more.</li><li>• <b>Teacher's Resource Centre</b> – with all the Student's Resource Centre content as well as class worksheets, teacher's notes, fast-track map for skills or short courses, 1:1 teaching notes, translated wordlists, extensive material for testing and much more.</li></ul>	<p><a href="http://www.macmillanincompany3.com">www.macmillanincompany3.com</a></p> <p>Download free sample units and audio for students and teachers, watch introduction videos by the authors, access the digital resources, and lots more.</p>

### The Business 2.0



The original edition of this series, *The Business*, is also available.

Pre-intermediate to Advanced

CEFR: B1 to C1

BEC Preliminary to BEC Higher

TOEIC® equivalent: 550-780 to 945-990

- Students who want a topic-based and flexible route to business English, particularly at college and tertiary level.
- Teachers who want to use a modular structure which allows them to pick and mix the material, especially useful when they have to teach short courses.
- This compact new edition makes the most of new media to ensure the material is relevant to students and teachers, and includes new videos with commentaries by communications experts in the higher levels of the course.
- eWorkbook, including extra language practice, tests and wordlists as well as downloadable class audio and video material.

[www.businessenglishonline.net/Business-2](http://www.businessenglishonline.net/Business-2)

Contains sample units and related class audio, extensive business skills videos, along with their scripts and answer keys to use in the classroom or for self-study, as well as companion wordlists in different languages to help students with their business vocabulary.

### Get Ready for International Business



High Beginner to Pre-intermediate

CEFR: A2 to B1

BEC Preliminary (Student's Book 2)

TOEIC® equivalent: 550 (Student's Book 2)

- Students at the start of their professional career looking for practical and functional business English with a focus on survival skills.
- Students studying for business exams such as TOEIC® and BEC.
- Teacher's Digibook CD-ROM – digital version of the Student's Book with embedded audio for Interactive Whiteboards or projector with laptop making it perfect for heads-up teaching.

[www.businessenglishonline.net/grib](http://www.businessenglishonline.net/grib)

Download free samples of Student's Book and Teacher's Book material as well as their related audio. Watch a video walkthrough of the digital book.

### Basic Survival and Survival English



High Beginner to Pre-intermediate

A1 to A2

- Professional adults who need basic English for work and travel.
- Audio CD included in Student's Book.

[www.businessenglishonline.net/business-basics](http://www.businessenglishonline.net/business-basics)

Download bilingual wordlists.

### Global Business Class eWorkbook



Pre-intermediate to Advanced

A2 to C1

- Students of general English who want to add a global element of Business English to their learning.

- eWorkbook – for stand-alone use or with any general English coursebook, such as the Global series. Includes: business-related videos and worksheets and downloadable resources for reading and writing.

[www.macmillanglobal.com/global-business-class](http://www.macmillanglobal.com/global-business-class)

## BUSINESS GRAMMAR AND VOCABULARY SERIES

Use as a complete course, supplement any Business English course or use for focused and contextualised grammar and vocabulary practice.

COURSES

LEVELS AND MAPPING

IDEAL FOR

DIGITAL COMPONENTS

WEBSITE / ONLINE SUPPORT MATERIALS

### The Business English Handbook



Upper Intermediate to Advanced

CEFR: B2 to C1

BEC Vantage and BEC Higher

- MBA students and students who need a more challenging approach to their English language learning.
- Developing vocabulary and phrases for a variety of business sectors at a high level.

- Audio CD included in Student's Book contains listening activities based on authentic interviews with leading business people.

[www.businessenglishonline.net/grammar-vocab](http://www.businessenglishonline.net/grammar-vocab)

### Business Grammar Builder



Intermediate to Upper Intermediate

CEFR: B1 to B2

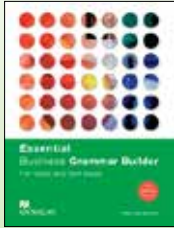
BEC Preliminary to BEC Vantage

- Professionals who need to maintain and practise their English grammar in a business context.
- Students who need to prepare for BEC and BULATS.

- Audio CD included in Student's Book.

[www.businessenglishonline.net/grammar-vocab](http://www.businessenglishonline.net/grammar-vocab)

### Essential Business Grammar Builder



Pre-intermediate to Intermediate

CEFR: A2 to B1

BEC Preliminary

- For independent learners and teachers or as a supplement to any general Business English course.

- Audio CD included in Student's Book.

[www.businessenglishonline.net/grammar-vocab](http://www.businessenglishonline.net/grammar-vocab)

### Essential Business Vocabulary Builder



Pre-intermediate to Intermediate

CEFR: A2 to B1

BEC Preliminary

- Students who need to enrich and expand their preliminary business vocabulary across a variety of sectors and get exposure to the the basic soft skills needed in business.

- Audio CD included in Student's Book.

[www.businessenglishonline.net/grammar-vocab](http://www.businessenglishonline.net/grammar-vocab)

### Business Vocabulary Builder



Intermediate to Upper Intermediate

CEFR: B1 to B2

BEC Preliminary to BEC Vantage

- Students who need to enrich and expand their business vocabulary across a variety of sectors and gain the soft skills needed in business.

- Audio CD included in Student's Book.

[www.businessenglishonline.net/grammar-vocab](http://www.businessenglishonline.net/grammar-vocab)

### Business Builder



Intermediate to Upper Intermediate

CEFR: B1 to B2

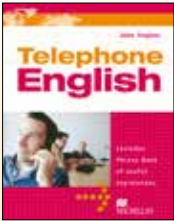

BEC Preliminary to BEC Vantage

- This series consists 3 photocopiable books covering the following topics: social English, telephoning, job interviews, business correspondence, report writing, presentations, company product and much more.

[www.businessenglishonline.net/grammar-vocab](http://www.businessenglishonline.net/grammar-vocab)

## BUSINESS ENGLISH SKILLS SERIES

Students can use this highly-popular series to 'dip in and out of', as a complete course or as focused skills development. Suitable for class or self-study.

COURSES	LEVELS AND MAPPING	IDEAL FOR	DIGITAL COMPONENTS	WEBSITE / ONLINE SUPPORT MATERIALS
<p><b>Telephone English</b></p> 	<p>Pre-intermediate to Intermediate</p> <p>CEFR: A2 to B1</p> <p>BEC Preliminary</p>	<ul style="list-style-type: none"> <li>• Independent learners and teachers or for supplementing any Business English course.</li> <li>• Helps students deal systematically with the key language for making essential phone calls in everyday life and business.</li> </ul>	<ul style="list-style-type: none"> <li>• Audio CD included in Student's Book.</li> </ul>	<p><a href="http://www.businessenglishonline.net/business-skills">www.businessenglishonline.net/business-skills</a></p>
<p><b>Email English 2nd edition</b></p> 	<p>Intermediate to Upper Intermediate</p> <p>CEFR: B1 to B2</p>	<ul style="list-style-type: none"> <li>• Students of general or Business English who need to write effective and convincing emails. This new edition includes a comprehensive new section on social media.</li> </ul>	<ul style="list-style-type: none"> <li>• Audio CD included in Student's Book.</li> </ul>	<p><a href="http://www.businessenglishonline.net/business-skills">www.businessenglishonline.net/business-skills</a></p>
<p><b>Presentations in English</b></p> 	<p>Intermediate to Advanced</p> <p>CEFR: B1 to C1</p>	<ul style="list-style-type: none"> <li>• Students who need to present confidently on different topics, and wish to learn a variety of presentation techniques.</li> </ul>	<ul style="list-style-type: none"> <li>• DVD included in Student's Book showcasing examples of different presentations.</li> </ul>	<p><a href="http://www.businessenglishonline.net/business-skills">www.businessenglishonline.net/business-skills</a></p> <p>Download chapter-by-chapter Teacher's Notes.</p>

## BUSINESS EXAM PRACTICE

This popular 'Tests that Teach' series covers all aspects of these exams and offers students plenty of practice in exam-style questions.

### COURSES

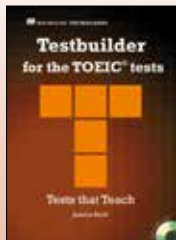
### LEVELS AND MAPPING

### IDEAL FOR

### DIGITAL COMPONENTS

### WEBSITE / ONLINE SUPPORT MATERIALS

#### TOEIC Testbuilder



Intermediate and Advanced levels

CEFR: B1 and C1

TOEIC®: 550-880

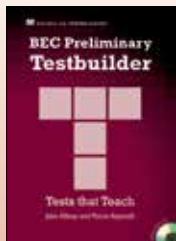
- Students who are studying for the Test of English for International Communication exam (TOEIC®) and who wish to gain practice of exam-style questions.

- Self-study or classroom use.

- Audio CD included in Student's Book.
- Macmillan Practice Online access is also available or extra tests and techniques.

[www.businessenglishonline.net/business-exams-practice](http://www.businessenglishonline.net/business-exams-practice)

#### BEC Testbuilder



Intermediate to Upper Intermediate

CEFR: B1 to C1

BEC Preliminary, BEC Vantage and BEC Higher

- Students studying for the Cambridge Business English Certificate (BEC) who want to improve their chances by practice in real exam-style questions over three levels.

- Self-study or classroom use

- Audio CD included in Student's Book.

[www.businessenglishonline.net/business-exams-practice](http://www.businessenglishonline.net/business-exams-practice)

#### LCCI English for Business Testbuilder



LCCI Efb levels 1, 2, 3

- Students looking for practice and preparation for the LCCI Efb exam levels 1, 2, 3.

- Audio CD included in Student's Book.

[www.businessenglishonline.net/business-exams-practice](http://www.businessenglishonline.net/business-exams-practice)

Please get in touch if you'd like more information about any of the titles in this chart. Contact your local Macmillan representative or distributor, or email [help@macmillan.com](mailto:help@macmillan.com)